

**WARWICK TOWNSHIP BOARD OF SUPERVISORS
NOVEMBER 3, 2021
AGENDA**

Call meeting to order – 7:00 p.m.

1. Minutes October 5, 2021
2. Executive Session – October 25, 2021

3. Treasurer’s Report

CITIZENS REQUEST OR COMMENTS

REPORTS

4. Zoning Officer -
5. Road Master – Trythall Bridge
6. Planning Commission - Event Ordinance
7. Historical Commission - Orrs
8. HARB –
9. Zoning Hearing Board – Bissinger, approved. Newnam postponed 1/31/2022.

PLAN REVIEWS

10. St. Peters/Black Granite Village – Phase I approved – Final approved w/conditions
11. St. Peters Train Station Land Development – Approved w/condition
12. Iron Ridge – Waiting for DEP approval.
13. 545 Rock Run Road – Extended until 12/31/2021 – No revised plans submitted
14. Winters – Extended until 2/28/2022 – No revised plans submitted
15. Warwick Knoll Stormwater letter – no response

NEW BUSINESS

OLD BUSINESS

CORRESPONDENCE

16. Elverson/Honey Brook EMS
17. PA State Police
18. Ridge Fire Company
19. Ridge Fire Police
20. TVFD –
- 21.

Pay Bills

ADJOURNMENT

WARWICK TOWNSHIP BOARD OF SUPERVISORS
NOVEMBER 3, 2021
MINUTES

Chairman Swinehart called the Regular meeting of the Board of Supervisors to order, 7:00 p.m. at the Township Municipal Building, Mr. Swinehart, Mrs. Cameron, Solicitor Crotty and Mr. Boulanger were present. Mr. Sydlosky was absent.

Chairman Swinehart made a motion to approve the minutes of the October 5, 2021 meeting with two spelling errors corrected, 2nd Mrs. Cameron, 2 ayes.

Mr. Swinehart stated an Executive Session was held on October 25, 2021, noon to discuss legal matters.

Mr. Swinehart made a motion to approve the Treasurer's report for the General, State and Open Space funds as submitted, 2nd Mrs. Cameron, 2 ayes

CITIZENS REQUEST OR COMMENTS - Several citizens would like to see a trail or something named after Charles Jacob.

REPORTS

ZONING OFFICER - Mr. Boulanger reported on Zoning activities. He issued 4 building permits in October and continued to work on zoning violations for 2448 N. Hill Camp Road; Mr. Moore. Mr. Boulanger reported he visited property and the rooster is still crowing, he will issue a cease and desist. RAMA properties a Cease and Desist order will be sent, the property is still in violation. 2664 Ridge Road, Thunder Wash, the Chester County Conservation District contacted the Township about Stormwater runoff. Mr. Boulanger sent a letter and also spoke with owner Mark Cummins and he has corrected run off from behind the building but did not contact CCCD. 147 Sunrise Drive noise complaint has been resolved.

ROADMASTER - The Road crew removed trees on Northside, Rock Run, Laurel and Warwick Furnace. Cleaned all catch basins and moved Speed sign to north bound Hill Road. Completed basic maintenance of all vehicles and repaired dirt Mt. Pleasant, Trythall, Warwick, James Mill, Rt 345 and Old Ridge Roads. Black topped swale on County Park, and ditched Warwick Furnace,

N. Hill Camp, Laurel, Trythall and Dampman Roads. Repaired 1995 backhoe accelerator, replaced battery in big Red tractor. Leaf blowing was done on Chrisman Drive, Warwick Circle, Hawthorne, Buck Run, County Park, Meredith and Mt. Pleasant Roads. Trucks are ready for winter.

Supervisors reviewed a quote from Collinson to repair the Trythall bridge.

Mrs. Cameron made a motion to accept the quote from Collinson Inc. for \$5998.00 for repairs, 2nd Mr. Swinehart, 2 ayes.

PLANNING COMMISSION - At the October 20, 2021 meeting of the Commission they reviewed no plans. The Commission reviewed and recommended to the Board, adoption of the zoning Ordinance amendment to Permit and Regulate Temporary and Recurring Seasonal Uses and Structures.

Supervisors read and reviewed the letter dated October 25, 2021 recommending adoption of the Zoning Ordinance amendment.

Mrs. Cameron made a motion to authorize advertisement of the proposed Zoning Code amendment and to hold a Public Hearing at the December 7, 2021 meeting of the Board, 2nd Mr. Swinehart, 2 ayes.

HISTORICAL COMMISSION – At the October 18, 2021 meeting of the Commission they reviewed three applications. Thomas and McCafferty, 141 Hopewell Road, a Class 2 structure application to remove existing second story pergola roof and replace with new timbers. The Commission recommended a new roof Everlasting Black standing metal seam, first story addition windows replaced with Anderson 400 series. Orrs, 452 Trythall Road Class 3 structure several issues were discussed, they will return to the Commission with a complete application. Erlbaum 600 Pine Swamp Road, Class 2 structure to enclose the porch with windows and door to create a sunroom. The Commission approved. Letters were written to the Zoning Officer for McCafferty and Erlbaum.

HARB – NO MEETING

ZONING HEARING BOARD - At the Zoning Hearing Board meeting of October 19, 2021 the Zoning Hearing Board approved the Bissinger application and postponed the Newnam application till January 31, 2021.

PLAN REVIEWS

ST. PETERS/BLACK GRANITE VILLAGE – PHASE I Approved, Final approved with conditions. Conditions not met, no one was present.

ST. PETERS TRAIN STATION LAND DEVELOPMENT – Approved with conditions, conditions not met. No one was present.

IRON RIDGE – Waiting for DEP approval. No one was present.

545 ROCK RUN ROAD – Extended until December 31, 2021. No revised plans submitted.

WINTERS – Extension received until 2/28/2022. No revised plans submitted. No one was present.

WARWICK KNOLL - Stormwater letter sent, no response.

NEW BUSINESS – Chester County Emergency Department is asking the Supervisors to adopt the County wide EMC Plan. Supervisors and Solicitor Crotty will review. No action taken.

OLD BUSINESS – NONE

CORRESPONDENCE

ELVERSON/HONEY BROOK EMS - No report submitted.

PA STATE POLICE - No report submitted.

RIDGE FIRE COMPANY – No report submitted

RIDGE FIRE POLICE – They reported no calls to Warwick in September and October 2021.

TVFD – Reported seven calls to Warwick in October 2021.

Mrs. Cameron made a motion to pay the bills, 2nd Mr. Swinehart, 2 ayes.

Mr. Swinehart read his letter of resignation. Solicitor Crotty explained to the Board they have 45 days to respond and thanked Mr. Swinehart for his service. Due to the absence of Mr. Sydlosky there was no action taken.

Mr. Swinehart made a motion to adjourn the meeting at 7:40 p.m., 2nd Mrs. Cameron, 2 ayes.

Respectfully submitted,

Joan P. Grimley, Administrator

**Warwick Township Open Space
Balance Sheet
As of November 3, 2021**

	Nov 3, 21
ASSETS	
Current Assets	
Checking/Savings	
Open Space	1,104,023.57
Total Checking/Savings	1,104,023.57
Total Current Assets	1,104,023.57
TOTAL ASSETS	1,104,023.57
LIABILITIES & EQUITY	
Equity	
3900 · Retained Earnings	822,534.13
Net Income	281,489.44
Total Equity	1,104,023.57
TOTAL LIABILITIES & EQUITY	1,104,023.57

**Warwick Township General Fund
Balance Sheet
As of November 3, 2021**

	Nov 3, 21
ASSETS	
Current Assets	
Checking/Savings	
100 · Checking	1,644,755.42
105 · Payroll Account	2,000.00
109.01 · CD Meridian	225,664.43
110 · CD First Resource	248,258.28
110.1 · First Resource Bank	71.58
110.2 · First Resource MM/Cedars	280,766.17
111 · Victory CD	211,611.86
112 · Victory ARP	133,305.25
Total Checking/Savings	2,746,432.99
Total Current Assets	2,746,432.99
TOTAL ASSETS	2,746,432.99
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
210. · Payroll Liabilities	
213 · Earned Income Tax Payable	164.87
220 · Unemployment Payable	17.09
225 · Employee Unemployment Tax	10.24
210. · Payroll Liabilities - Other	49.18
Total 210. · Payroll Liabilities	241.38
230 · 2002 Payroll Taxes	-11.37
Total Other Current Liabilities	230.01
Total Current Liabilities	230.01
Total Liabilities	230.01
Equity	
270 · Opening Bal Equity	165,863.22
3900 · Retained Earnings	2,215,346.85
Net Income	364,992.91
Total Equity	2,746,202.98
TOTAL LIABILITIES & EQUITY	2,746,432.99

**Warwick Township General Fund
Expenses by Vendor Summary
November 2 - 3, 2021**

	Nov 2 - 3, 21
21st Centruy Media-Philly Cluster	409.08
Cardmember Service	759.43
Carl Wingard, Inc.	411.62
DS. Burkholder Inc	3,000.00
Edwards Business Systems	72.42
Elverson Post Office	58.00
Five Star International, LLC	33.29
Joan Grimley	174.64
Kevin Griest	50.00
Met-Ed	145.06
Morgantown Auto Parts, Inc.	286.79
Mr. Charles Billetta	50.00
PC Direct	247.50
Ready Refresh	31.96
Siana Law, LLP	2,499.48
Theurkauf Design & Planning	296.88
Unruh Turner Burke & Frees	2,234.28
W. B. Mason	1,637.94
Windstream	299.47
TOTAL	12,697.84

**Warwick Township State Fund
Balance Sheet
As of November 3, 2021**

	Nov 3, 21
ASSETS	
Current Assets	
Checking/Savings	
100 · State Fund Checking	131,236.77
Total Checking/Savings	131,236.77
Total Current Assets	131,236.77
TOTAL ASSETS	131,236.77
LIABILITIES & EQUITY	
Equity	
3000 · Opening Bal Equity	43,759.00
3900 · Retained Earnings	35,542.25
Net Income	51,935.52
Total Equity	131,236.77
TOTAL LIABILITIES & EQUITY	131,236.77

**WARWICK TOWNSHIP BOARD OF SUPERVISORS
NOVEMBER 22, 2021
AGENDA**

- 1. CALL MEETING TO ORDER**
- 2. PUBLIC COMMENT**
- 3. PREPARE 2022 TOWNSHIP BUDGET**
- 4. ADJOURNMENT**

**WARWICK TOWNSHIP BOARD OF SUPERVISORS
NOVEMBER 22, 2021
SPECIAL MEETING MINUTES**

Vice-Chair Cameron called the Special Meeting of the Board of Supervisors to order at 12:00 p.m. at the Township Municipal Building, Mrs. Cameron and Mr. Sydlosky were present. Mr. Swinehart was absent.

Supervisors and Treasurer Grimley prepared the 2022 Budget. All revenue, expenditures and salaries were discussed and the Township will again have no real estate tax for 2022.

Mrs. Cameron made a motion to advertise the 2022 Budget for review and comment with a possible adoption at a Special meeting on December 31, 2021, 9:00 a.m. 2nd Mrs. Cameron, two ayes.

Mr. Sydlosky made a motion to adjourn the meeting at 12:10 p.m., 2nd Mrs. Cameron, two ayes.

Respectfully submitted,

Joan P. Grimley, Administrator