

**WARWICK TOWNSHIP BOARD OF SUPERVISORS
DECEMBER 7, 2021
AGENDA**

Call meeting to order – 7:00 p.m.

1. Minutes November 3, 2021 and November 22, 2021
2. Treasurer's Report

PUBLIC HEARING

CITIZENS REQUEST OR COMMENTS

REPORTS

3. Zoning Officer -
4. Road Master – Saddlewood Drive
5. Planning Commission
6. Historical Commission -
7. HARB –
8. Zoning Hearing Board – Newnam postponed 1/31/2022.

PLAN REVIEWS

9. St. Peters/Black Granite Village – Phase I approved – Final approved w/conditions
10. St. Peters Train Station Land Development – Approved w/condition
11. Iron Ridge – Waiting for DEP approval
12. 545 Rock Run Road – Extended until 12/31/2021 – No revised plans submitted
13. Winters – Extended until 2/28/2022 – No revised plans submitted
14. Warwick Knoll Stormwater letter – no response

NEW BUSINESS

15. Service Electric Franchise
16. Retention Resolution

OLD BUSINESS

CORRESPONDENCE

17. Elverson/Honey Brook EMS
18. PA State Police
19. Ridge Fire Company
20. Ridge Fire Police
21. TVFD –
- 22.

Pay Bills

ADJOURNMENT

WARWICK TOWNSHIP BOARD OF SUPERVISORS
DECEMBER 7, 2021
MINUTES

Vice-Chair Cameron called the Regular Meeting of the Board of Supervisors to order, 7:00 p.m. at the Township Municipal Building. Mrs. Cameron and Mr. Swinehart were present. Mr. Sydlosky and Solicitor Crotty were absent. Also present was Zoning Officer, Mr. Boulanger.

Mrs. Cameron made a motion to accept the minutes of the regular meeting as submitted, 2nd Mr. Swinehart, 2 ayes.

Mrs. Cameron made a motion to accept the minutes of the Special meeting of November 22, 2021 as submitted, 2nd Mr. Swinehart, 2 ayes.

Mrs. Cameron made a motion to accept the Treasurer's report for the General, State and Open Space funds as submitted, 2nd Mr. Swinehart, 2 ayes.

Mr. Cameron opened the Public Hearing for the Amendment to the Zoning Code, an Ordinance to permit and regulate short term rental uses, temporary commercial events and temporary construction trailers, which was properly advertised in the Pottstown Mercury on November 15 and 22, 2021. A proof of publication was received and was properly posted on the Township bulletin board.

Vice-Chair Cameron asked for Public Comment. There were no public comments.

Supervisors reviewed the proposed Ordinance, the December 1, 2021 Act 247 review from the Chester County Planning Commission, and the Warwick Township review letter recommending approval.

Mrs. Cameron made a motion to adopt Ordinance #4-2021, and Ordinance of Warwick Township, Chester County, to Permit and Regulate Short Term Rental Uses, Temporary Commercial Events, and Temporary Construction Trailers, 2nd Mr. Swinehart, 2 ayes.

Mrs. Cameron closed the Public Hearing.

Citizens Request or Comments

Mr. Gebhardt explained the raffles TVFD has going on.

REPORTS

ZONING OFFICER Mr. Boulanger gave an update on Zoning Violations at 2448 North Hill Camp, 2649 Ridge Road and 2664 Ridge Road. He sold 7 building permits and issued two certificates of occupancy.

Mr. Moore of 2448 North Hill Camp road stated he lived there for 30 years and has had his rooster for 5 years with no chicken problems.

A lengthy discussion was held.

ROAD MASTER - The Road Crew removed limbs and trees County Park, Rock Run, Keim, Warwick, Northside, Dampman and Warwick Furnace roads. Electronic speed sign removed for the Winter. Several signs were cleaned at County Park and Warwick Furnace Roads. All vehicles were maintained and all roads checked. Ditching was done on Mt. Pleasant Road to allow water runoff. Leaf blowing was done on Mine Hole, Reading Furnace, Warwick, Mt. Pleasant, Hawthorne, Warwick Chase, Warwick Circle, County Park, Trythall, Rock Run, Keim, Meredith, Dampman, Grove, Northside, S. Hill Camp, and N. Hill Camp, Northside and part of Warwick Furnace Roads. Snow stakes were installed at rain garden on Millstone Lane.

Supervisors discussed with Jeff Tobin a problem on Saddlewood Drive with the curbing and read a letter from Mr. Kaiser. No action taken at this time.

PLANNING COMMISSION - At the November 17, 2021 meeting of the Commission, they discussed with Planner Ed Theaukraf revisions needed to Act 167 and comments that need to be made to the County. No sketch or subdivision plans were reviewed.

HISTORICAL COMMISSION - At the November 15, 2021 meeting of the Commission reviewed no applications.

HARB – No Applications were received.

ZONING HEARING BOARD - No new applications were received. Newnam application was postponed till January 31, 2022

PLAN REVIEWS

ST. PETERS/BLACK GRANITE VILLAGE – PHASE I Approved, Final approved with conditions. Conditions not met, no one was present.

ST. PETERS TRAIN STATION LAND DEVELOPMENT – Approved with conditions, conditions not met. No one was present.

IRON RIDGE – Waiting for DEP approval. No one was present.

545 ROCK RUN ROAD – Extended until December 31, 2021. An extension was received from Black Granite Village, L.P. extended until December 31, 2022. Mrs. Cameron made a motion to accept the extension, 2nd Mr. Swinehart, 2 ayes No revised plans were submitted. No one was present.

WINTERS – Extension received until 2/28/2022. No revised plans submitted. No one was present.

WARWICK KNOLL - Stormwater letter sent, no response.

NEW BUSINESS - Service Electric sent a letter opting to renew the Cable Television Franchise Agreement. Supervisors will discuss with Solicitor Crotty.

Supervisors reviewed a Retention Resolution for the Disposition of old records, old correspondence and equipment; Mrs. Cameron made a motion to adopt Resolution #2021-8R a resolution to dispose of records and equipment as set forth in the Municipal records Manual approved and amended July 23, 2009, 2nd Mr. Swinehart, 2 ayes.

NO OLD BUSINESS

CORRESPONDENCE

Elverson/HoneyBrook EMS reported seven call in September 2021 to Warwick Township.

Pennsylvania State Police reported 38 call to Warwick in October 2021.

Ridge Fire Company – No report.

Ride Fire Police – No calls to Warwick in October or November 2021.

TVFD – reported 7 calls to Warwick in November 2021.

Mrs. Cameron made a motion to order fruit baskets for all volunteers for their service to Warwick, 2nd Mr. Swinehart, 2 ayes.

Mrs. Cameron made a motion to pay the bills, 2nd Mr. Swinehart, 2 ayes.

Mrs. Cameron made motion to adjourn the meeting at 8:03, 2nd Mr. Swinehart, 2 ayes.

Respectfully submitted,

Joan P. Grimley, Administrator

**Warwick Township Open Space
Balance Sheet
As of December 7, 2021**

	Dec 7, 21
ASSETS	
Current Assets	
Checking/Savings	
Open Space	1,116,908.12
Total Checking/Savings	1,116,908.12
Total Current Assets	1,116,908.12
TOTAL ASSETS	1,116,908.12
LIABILITIES & EQUITY	
Equity	
3900 · Retained Earnings	822,534.13
Net Income	294,373.99
Total Equity	1,116,908.12
TOTAL LIABILITIES & EQUITY	1,116,908.12

**Warwick Township General Fund
Balance Sheet
As of December 7, 2021**

	Dec 7, 21
ASSETS	
Current Assets	
Checking/Savings	
100 · Checking	1,646,754.49
105 · Payroll Account	2,000.00
109.01 · CD Meridian	225,664.43
110 · CD First Resource	248,258.28
110.1 · First Resource Bank	71.59
110.2 · First Resource MM/Cedars	281,109.97
111 · Victory CD	211,611.86
112 · Victory ARP	133,327.17
Total Checking/Savings	2,748,797.79
Total Current Assets	2,748,797.79
TOTAL ASSETS	2,748,797.79
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	-2.00
Total Accounts Payable	-2.00
Other Current Liabilities	
210 · Payroll Liabilities	
213 · Earned Income Tax Payable	328.55
220 · Unemployment Payable	17.09
225 · Employee Unemployment Tax	20.51
210 · Payroll Liabilities - Other	99.67
Total 210 · Payroll Liabilities	465.82
230 · 2002 Payroll Taxes	-11.37
Total Other Current Liabilities	454.45
Total Current Liabilities	452.45
Total Liabilities	452.45
Equity	
270 · Opening Bal Equity	165,863.22
3900 · Retained Earnings	2,215,346.85
Net Income	367,135.27
Total Equity	2,748,345.34
TOTAL LIABILITIES & EQUITY	2,748,797.79

**Warwick Township General Fund
Expenses by Vendor Summary
November 16 through December 7, 2021**

	Nov 16 - Dec 7, 21
21st Centruy Media-Philly Cluster	1,231.09
A. J. Blosenski, Inc.	125.19
Cardmember Service	150.00
Carl Wingard, Inc.	1,886.18
Castle Valley Consultants, Inc.	948.75
E. M. Kutz, Inc.	887.92
Edgar C. Schlimme, Sr.	76.00
Edwards Business Systems	72.42
Gideon King Hardware, LLC	34.58
H & L Landscaping LLC	300.00
H. A Thomson Co.	2,486.00
Ink's Disposal Service, Inc.	300.00
Joan Grimley	145.04
Kevin Griest	50.00
Kraft Code Services	7,829.29
Kraft Engineering	952.00
Met-Ed	155.08
Morgantown Auto Parts, Inc.	43.09
Mr. Charles Billetta	149.00
Paola's Pizza	108.12
Ready Refresh	35.97
Siana Law, LLP	1,435.48
Theurkauf Design & Planning	562.50
Treasurer of Chester County	387.44
Triangle Communications, Inc.	196.50
Unruh Turner Burke & Frees	432.50
W. B. Mason	168.22
Windstream	306.96
TOTAL	21,455.32

**Warwick Township State Fund
Balance Sheet
As of December 7, 2021**

	Dec 7, 21
ASSETS	
Current Assets	
Checking/Savings	
100 · State Fund Checking	131,242.16
Total Checking/Savings	131,242.16
Total Current Assets	131,242.16
TOTAL ASSETS	131,242.16
LIABILITIES & EQUITY	
Equity	
3000 · Opening Bal Equity	43,759.00
3900 · Retained Earnings	35,542.25
Net Income	51,940.91
Total Equity	131,242.16
TOTAL LIABILITIES & EQUITY	131,242.16

**WARWICK TOWNSHIP BOARD OF SUPERVISORS
DECEMBER 31, 2021
AGENDA**

- 1. Call meeting to order**
- 2. Appointments 2022**
- 3. Budget Adoption**
- 4. Pay Bills**
- 5. Adjournment**

**WARWICK TOWNSHIP BOARD OF SUPERVISORS
SPECIAL MEETING MINUTES
DECEMBER 31, 2021**

Vice-Chairman Cameron called the Special Meeting of the Board of Supervisors to order at 9:00 a.m., at the Township Municipal Building, Mrs. Cameron and Mr. Sydlosky were present. Mrs. Cameron stated the 2022 Budget was properly advertised and posted. Supervisors discussed the proposed 2022 Budget and no changes were made.

Supervisors discussed a salary increase in 2022 for all employees.

There was no Public comments received for the 2022 Budget.

Mrs. Cameron made a motion to adopt by Resolution 2021-9B the 2022 Budget as prepared at a Special Meeting held on November 22, 2021, 2nd Mr. Sydlosky, 2 ayes.

Supervisors discussed appointments for 2022.

No bills were paid.

Mrs. Cameron made a motion to adjourn the meeting at 9:30 a.m., 2nd Mr. Sydlosky, 2 ayes.

Respectfully submitted,

Joan P. Grimley, Secretary